


<p><b>भारत सरकार</b> वित्त मन्त्रालय, राजस्व विभाग केन्द्रीय अप्रत्यक्ष कर एवं सीमा शुल्क बोर्ड <b>केन्द्रीय राजस्व नियन्त्रण प्रयोगशाला</b> हिल साइड रोड, पुसा, नई दिल्ली - 110012</p>		<p><b>Government of India</b> Ministry of Finance, Department of Revenue Central Board of Indirect Taxes &amp; Customs <b>Central Revenues Control Laboratory</b> Hillside Road, Pusa, New Delhi - 110012 Tel.: 011-21520123/21520122; Fax: 011-25843495; Email: <a href="mailto:dir.crcl-cbec@nic.in">dir.crcl-cbec@nic.in</a> Website: <a href="http://crcl.gov.in">http://crcl.gov.in</a></p>
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C.No.17-CRCL/Estt./Infra/Consultant/2018-19

Dated: 16.10.2020

## NOTICE

**Sub: Engagement of Retired Government Servant from Central Government on short term contract basis in the office of Central Revenues Control Laboratory, Hill Side Road, Pusa, New Delhi.**

Central Revenues Control Laboratory, Hill Side Road, Pusa, New Delhi invites applications from the retired Officials of the Customs & Central Excise Department, who have retired in the grades of Superintendent or Administrative Officer for engagement as **Consultant (Infrastructure Development)**, initially for a period of **six months** in the office of Central Revenues Control Laboratory, Pusa, New Delhi as under.

S.No.	Level of Engagement	Vacancies	Age Limit (as on last date of application)	Remuneration Per Month
1.	Consultant (Infrastructure Development)	01	65 years. Preferably below 62 years	As per Bid or Rs.40000/- or 50% of last pay drawn whichever is lowest.

2. The details including eligibility criteria, terms and conditions etc. of the above engagement are available on the website of CRCL i.e. [www.crcl.gov.in](http://www.crcl.gov.in).

3. Interested candidates, who fulfil the eligibility criteria, may submit their application in the prescribed Proforma in sealed envelope super-scribed "Application for engagement as **Consultant (Infrastructure Development)** in CRCL, Pusa, New Delhi" which should reach this office latest within 20 days of issuing of this notice.

142 16.10.20  
(Dr. T. A. Sreenivasa Rao)  
Joint Director (NFSG)

## Proforma

**Application for engagement of Consultant (Infrastructure Development) in the Office of  
Central Revenues Control Laboratory, Hillside Road, Pusa, New Delhi.**

1	Name in Full (Block Letter)	
2	Post applied for	
3	Fathers/Husband's Name	
4	Date of Birth & Nationality	
5	Educational Qualifications	
6	Date of entry into service (including service & batch)	
7	Date of Superannuation from Govt. Service	
8	AADHAR No. and PAN No. (Enclose Xerox Copy of each)	
9	PPO No. (Enclose Xerox Copy)	
10	Permanent Residential Address with phone number/Mobile No.	
11	Present Residential Address with phone number/Mobile No.	
12	Last Office's Address (at the time of retirement)	
13	E-mail ID	
14	Brief particulars of experience in Govt. Services, specifically highlighting the experience in respect of infrastructure development	
15	Additional relevant information, if any, in support of your suitability for the said engagement, attach a separate sheet, if necessary.	
16	Monthly Consultancy fee expected	

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I further declare that I was clear from vigilance angle at the time of my retirement. I have read this document and ready to accept all the term & conditions for engagement of Consultants.

**Place:**

**(Signature of the Candidate)**

**Date:**

## ELIGIBILITY CRITERIA

Level of Engagement	Vacancies	Eligibility Criteria and Experience	Remuneration per month	Age Limit (as on last date of application)
Consultant (Infrastructure Development)	01	Should have retired from not below the rank of Superintendent/ Administrative Officer from Custom & Central Excise Department i.e. not below the post carrying GP of Rs. 4800/- (Pre-revised) in PB-2, on regular basis, and having minimum 05 years of experience in office maintenance, infrastructure development.	As per Bid or Rs. 40000/- or 50% of last basic pay drawn, whichever is lowest.	65 years. Preferably below 62 years.

## Terms & Conditions

### 1. Period of engagement

The engagement shall be initially for a period of six months, which may be extended for a further period of six months depending upon the performance of the Consultant or functional requirement of the Office with the approval of the Competent Authority.

### 2. Selection Procedure

The applicant, expecting lowest monthly remuneration, from amongst the applicants fulfilling all technical requirements shall be selected.

### 3. Remuneration

A fixed consolidated monthly remuneration equal to the bid amount or Rs. 40000/- or 50% of last basic pay drawn, whichever is lowest, shall be paid. No other perquisites, benefits, allowances etc. are admissible.

### 4. Scope of Duties

During the period of engagement, the Consultant shall be required to assist the Joint Director (Adm.)/ Director (RL) in infrastructure development and maintenance of CRCL. He would also liaise with CPWD, Ministry and any other Government agencies in respect of this work. The competent authority may assign any other work also.

### 5. TA/DA

No TA/DA is admissible for joining the assignment or on its completion. Consultant will not be allowed foreign travel at Government expense. However, Consultant shall be allowed TA/DA for travel inside the country in connection with the official work of CRCL, Pusa, New Delhi, as per rates applicable to any serving officer of an equivalent rank in CRCL.

### 6. Office time and working hours

Engagement shall be on full time basis. Working hours shall be from 09:30 am to 06:00 pm during working days including half an hour lunch break in between. The Consultant may be called on Saturday/Sunday/other Gazetted holidays, if required.

### 7. Leave

The Consultant shall be allowed leave of 04 days for the period of engagement of six months, in the discretion of the competent authority.

8. CRCL, Pusa, New Delhi, shall not be responsible for any loss, damage, injury suffered by the Consultant what so-ever arising in or out of the execution of his work including travel.
9. The Consultants shall not indulge in or disclose to any person, any details of office, operational process, technical know-how, security arrangements and administrative/organizational matters.
10. The Consultant shall be required to maintain discipline and absolute integrity.
11. The appointment can be cancelled at any time without assigning any reason.

**12. Guidelines for the submission of the application**

The duly completed application in prescribed proforma should be submitted so as to reach this office within 30 days of notice. Any application received after the specified date will not be entertained. The application, in the prescribed format, should be submitted with the following documents:

- a) Copy of retirement notification.
- b) Copy of PPO.
- c) Copy of ID card-in case the applicant will be retiring by last date of receiving application.
- d) Copy of PAN card and AADHAR card.
- e) Any other relevant documents.