

Transfer Policy for Group "B" Officers of Central Revenues Control Laboratory and other Revenue Laboratories under Central Board of Excise & Customs, Department of Revenue.

Central Revenues Control Laboratory (CRCL) and 12 Revenue Laboratories located at Customs House, Kandla; Customs & Central Excise, Vadodara; Customs House, Mumbai; Customs House, JNPT; Customs House, Goa; Customs House, Mangalore; Customs House, Cochin; Customs House, Tuticorin; Customs House, Chennai; Customs House, Vizag. and Customs House, Kolkata provide assistance to the CBEC field officers in Customs assessment/ enforcement and enforcement of other laws by chemical testing of import/export goods. The CRCL staff is also posted at Government Opium & Alkaloid Works, Ghazipur & Neemuch. Further, CRCL is notified to test samples of narcotics, psychotropic substances and drugs under the NDPS Act, 1985. The Group "B" cadre of CRCL consists of the following:-

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| (i) | Assistant Chemical Examiner | (91) |
| (ii) | Chemical Assistant | (231) |

This policy lays down norms for transfer and posting of Group 'B' officers.

1. Objective:

This policy aims at ensuring appropriate exposure to the officers working in different laboratories and consequential career growth. At the same time, it seeks to ensure that the officers are regularly rotated so as to avoid development of vested interest. It is also the endeavour that the transfer should not be so frequent as to create work related difficulties.

2. Tenure:

The laboratories are divided into Zone 1, 2, 3, 4 for transfer/ postings.

Zone – 1 : CRCL, New Delhi / CH Laboratory Kolkata / Kandla.

Zone – 2 : JNCH Laboratory Mumbai, CH Laboratory Mumbai / C.Ex. & Customs Laboratory Vadodara, CH Laboratory Goa.

Zone – 3 : CH Laboratory Chennai / Cochin / Tuticorin / Mangalore / Visakhapatnam.

Zone – 4 : GOAW Neemuch / GOAW Ghazipur.

- (i) An officer shall not be allowed a tenure of more than 5 years of continuous stay at one station.
- (ii) An officer shall usually not be allowed a tenure of more than 18 years in Zones 1, 2 & 3.
- (iii) An officer shall invariably serve one posting in Zone 4 i.e. Ghazipur / Neemuch within the zonal tenure of 18 years and the tenure in Zone 4 shall be counted towards total zonal tenure of 18 years {as specified in (2) above}.

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- (iv) Officers shall usually not be allowed a cumulative stay (with or without break) of more than **15 years** at one station.
- (v) For the purpose of continuous/ cumulative stay, posting at Customs House Laboratory, Mumbai and Customs House Laboratory, JNPT shall be counted together as one station.
- (vi) For the purpose of continuous/ cumulative stay at one place tenure at Group 'C' level, wherever applicable, shall also be counted.
- (vii) In case of non-availability of posts in a Zone, the officer may be posted outside the Zone irrespective of zonal tenure of 18 years not having been completed.

3. Posting on Promotion:

An officer shall be usually posted out on promotion.

4. Placement Committee:

Transfer/ posting of Group 'B' officers of CRCL will usually be made once in a year (during April to June) every year. The proposal in this regard shall be submitted for Director (Revenues Laboratories) consideration by a Placement Committee consisting of the following:-

- (i) Joint Director, CRCL : Chairman
- (ii) Joint Director (to be nominated by Director RL) : Member
- (iii) Chemical Examiner Gr.I (to be nominated by Director RL) : Member

Note: In case of more than one Joint Director being posted at CRCL, New Delhi, the Joint Director in-charge of Administration/ Establishment shall chair the Committee.

5. Other:

- (i) The Competent Authority may on administrative grounds transfer any officer at any time.
- (ii) An officer, who is scheduled to retire within 2 years, shall normally not be disturbed from the present place of posting.
- (iii) An officer whose children are studying in 10th and 12th class shall usually not be disturbed from the place of posting for that year.
- (iv) Guidelines issued by the Central Government, from time to time, in respect of transfer/ posting on compassionate grounds, spouse, medical, and persons with disability etc. shall apply ipso-facto.
